

How To Sign Up as a Head Coach or Assistant Coach



1 Navigate to register.ontarioruralsoftballassociation.ca

2 Click "Sign up here"

A screenshot of a web page's login section. At the top, there is a decorative banner with images of a softball player's feet and a softball. Below the banner, the text "LOG IN" is displayed in large, bold, black letters. Underneath, it says "PLEASE ENTER YOUR EMAIL AND PASSWORD". There are two input fields: "Email" and "Password". To the right of the password field is a link that says "Forgot your password?". Below the input fields is a red button with the text "LOGIN". At the bottom, it says "New user? [Sign up here](#)". An orange circle is drawn around the "Sign up here" link in the screenshot.

3 Click the "First Name" field.



[HOME](#)

[ONLINE STORE](#)

[LOGIN / REGISTER](#)

NEW MEMBER REGISTRATIOI

Please enter the following information:

You will receive an e-mail with a link requesting you to confirm your registration. After confirming, you will then be able to complete the rest of your membership profile.

4 Type your name


5 Click the "Last Name" field.



NEW MEMBER REGISTRATIO

Please enter the following information:

You will receive an e-mail with a link requesting you to confirm your registratio
After confirming, you will then be able to complete the rest of your membersh
profile.

6 Click the "Email" field.

NEW MEMBER REGISTRATIO

Please enter the following information:

You will receive an e-mail with a link requesting you to confirm your registrator
After confirming, you will then be able to complete the rest of your membersh
profile.

 I'm not a robot

7 Click the "Email" field.

NEW MEMBER REGISTRATION

Please enter the following information:

You will receive an e-mail with a link requesting you to confirm your registration. After confirming, you will then be able to complete the rest of your membership profile.

 I'm not a robot

8 Click the "Re-Enter Email" field.

Please enter the following information:

You will receive an e-mail with a link requesting you to confirm your registration. After confirming, you will then be able to complete the rest of your membership profile.

 I'm not a robot

CONTINUE

9 Click I am not a robot

tmoffitt+coach123head@softballontario.ca

tmoffitt+coach123head@softballontario.ca

You will receive an e-mail with a link requesting you to confirm your registration. After confirming, you will then be able to complete the rest of your membership profile.

I'm not a robot

reCAPTCHA
Privacy · Terms

CONTINUE

10 Click Continue

tmoffitt+coach123head@softballontario.ca

You will receive an e-mail with a link requesting you to confirm your registration. After confirming, you will then be able to complete the rest of your membership profile.

I'm not a robot

reCAPTCHA
Privacy · Terms

CONTINUE

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Go to your email and click the link that was sent to your email. (Check your junk or spam folder if you don't see the email.)

Email Address Confirmation

External

Inbox x



UAT - ORSA info@ontarioruralsoftballassociation.ca via smtpcorp.com
to tmoftit+coach123head ▾

4:05 PM (0 minutes ago)



Thank you for signing up.

Please confirm your email address by selecting the following link or copy and paste this link into your browser.
<http://orsamrs-uat.vdsites.com/Account/Register?LA=&EmailKey=62cc6444-e9e6-41b7-8772-ae815fab92b7>

↩ Reply

↩ Reply all

➦ Forward

12

Select your Gender

User Information

First Name

coach123

Last Name

head123

Gender*

Man

Date of Birth* (YYYY-MM-DD)

yyyy-mm-dd

Indigenous Status*

NCCP Number

13 Select your date of birth

	First Name
	coach123
	Last Name
	head123
	Gender*
	Man
	Date of Birth* (YYYY-MM-DD)
	yyyy-mm-dd
	Indigenous Status*
	NCCP Number

14 Select your Indigenous Status

	First Name
	coach123
	Last Name
	head123
	Gender*
	Man
	Date of Birth* (YYYY-MM-DD)
	1998-03-04
	Indigenous Status*
	None
	NCCP Number

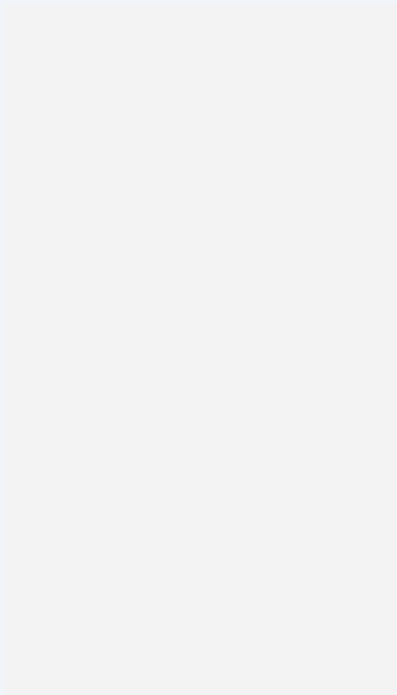
15 Enter your NCCP #

	Date of Birth* (YYYY-MM-DD)
	1998-03-04
	Indigenous Status*
	None
	NCCP Number
Respect In Sports Number	
Account Information	
Email	

16 Enter your respect in sports number if you have one.

	1998-03-04
	Indigenous Status*
	None
	NCCP Number
	123456
Respect In Sports Number	
Account Information	
Email	
tmoffitt+coach123head@softballontario.ca	
Username	


17 Create a password



Account Information

Email
tmoffitt+coach123head@softballontario.ca

Username
tmoffitt+coach123head@softballontario.ca

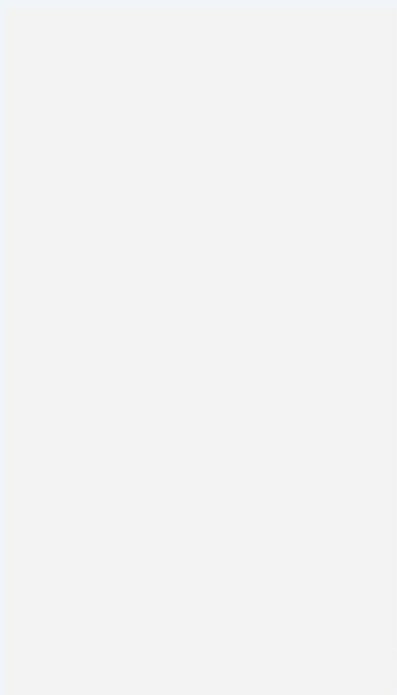
Password
| 

Re-Enter Password*
|

Security Question*
|

Security Answer
|

18 Re-Enter the Password




tmoffitt+coach123head@softballontario.ca

Username
tmoffitt+coach123head@softballontario.ca

Password
.....

Weak

Re-Enter Password*
| 

Security Question*
|

Security Answer
|

19 Select a security question. (Make sure to write this down.)

tmoffitt+coach123head@softballontario.ca

Username

tmoffitt+coach123head@softballontario.ca

Password

.....

Weak

Re-Enter Password*

.....

Security Question*

What is your favorite color?

Security Answer

20 Select your security answer. (Make sure to write this down.)

tmoffitt+coach123head@softballontario.ca

Username

tmoffitt+coach123head@softballontario.ca

Password

.....

Weak

Re-Enter Password*

.....

Security Question*

What is your favorite color?

Security Answer

|

21 Enter Phone number

Security Answer

blue

Contact Information

Daytime Phone * **Ext.**

(555) 555-1234

At least one phone number is required. Format: 555-555-1234

Evening Phone **Ext.**

(555) 555-1234

Cell Phone

(555) 555-1234

Address 1*

22 Enter your Address.

(123) 456-7890

At least one phone number is required. Format: 555-555-1234

Evening Phone **Ext.**

(555) 555-1234

Cell Phone

(555) 555-1234

Address 1*

Address 2

City*

Province*

23 Enter your City

	Cell Phone <input type="text" value="(555) 555-1234"/>
	Address 1* <input type="text" value="5063 North Service Road"/>
	Address 2 <input type="text"/>
	City* <input type="text"/>
	Province* <input type="text"/>
	Postal Code* <input type="text"/>

24 Enter your province.

	Cell Phone <input type="text" value="(555) 555-1234"/>
	Address 1* <input type="text" value="5063 North Service Road"/>
	Address 2 <input type="text"/>
	City* <input type="text" value="Burlington"/>
	Province* <input type="text" value="Ontario"/>
	Postal Code* <input type="text"/>

25 Enter your postal code.

Cell Phone

Address 1*

Address 2

City*

Province*

Postal Code*

26 Enter your Emergency Contacts name.

Postal Code*

Emergency/Parent/Guardian Information

Name*

Phone Number* **Ext.**

Proof of Age

27 Enter your Emergency contacts phone number.

Emergency/Parent/Guardian Information

Name*
Billy

Phone Number* Ext.
(555) 555-1234


Proof of Age
(ex: driver's license, passport photos)

No file chosen

28 Click "Register"

Proof of Age
(ex: driver's license, passport photos)

No file chosen

 1934 Parkside Drive,
Pickering, ON L1V 3N5
Phone: 416-426-7150
Email: info@softballontario.ca

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Proof of Age

(ex: driver's license, passport photos)

Choose File No file chosen

REGISTER



1934 Parkside Drive,
Pickering, ON L1V 3N5

Phone: 416-426-7150
Email: info@softballontario.ca

30 Select your role (Coach or Assistant Coach).



HOME

MY ACCOUNT ▾

EVENT REGISTRATION ▾

ONLINE STORE

WARNING! By signing this document you will waive certain legal rights. Please read carefully.

Select Role*

Coach

Select Association*

Select Division*

Add Role

31 Select your Association.

WARNING! By signing this document you will waive certain legal rights. Please read carefully.

Select Role*
Coach

Select Association*
Alvinston

Select Division*

Add Role

Role	Association	Division
------	-------------	----------

32 Select your division.

WARNING! By signing this document you will waive certain legal rights. Please read carefully.

Select Role*
Coach

Select Association*
Alvinston

Select Division*
U15 Boys

Add Role

Role	Association	Division
------	-------------	----------

Coach NCCP Number *
123456

33 Click "Add Role"

Coach

Select Association*

Alvinston

Select Division*

U15 Boys

Add Role

Role	Association	Division
------	-------------	----------

Coach NCCP Number *


123456

34 Read all of the attached waivers and check the I agree box.

1	.pdf
2	.pdf
3	Coach Waiver.pdf

The Participant (and the Participant's parent/guardian, if applicable) acknowledge that they have read 1 voluntarily, and that this agreement is to be binding upon themselves, their heirs, next of kin, assigns, ex participants are consenting to the use of electronic signatures in lieu of an original signature on paper.

Accept

 1934 Parkside Drive,
Pickering, ON L1V 3N5

35 Click Accept

3	Coach Waiver.pdf
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The Participant (and the Participant's parent/guardian, if applicable) acknowledge that they have read this agreement voluntarily, and that this agreement is to be binding upon themselves, their heirs, next of kin, assigns, executors, and administrators. Participants are consenting to the use of electronic signatures in lieu of an original signature on paper.

Accept



1934 Parkside Drive,
Pickering, ON L1V 3N5

Phone: 416-426-7150
Email: info@softballontario.ca

36 Click checkout

Regular	Quantity	Discount	Total
\$15.00	1	\$0.00	\$15.00
		Sub Total	\$15.00
		Tax	\$0.00
		Grand Total	\$15.00

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Select to pay via Credit Card or E-transfer. If you select E-transfer you will need to send the transaction separately.

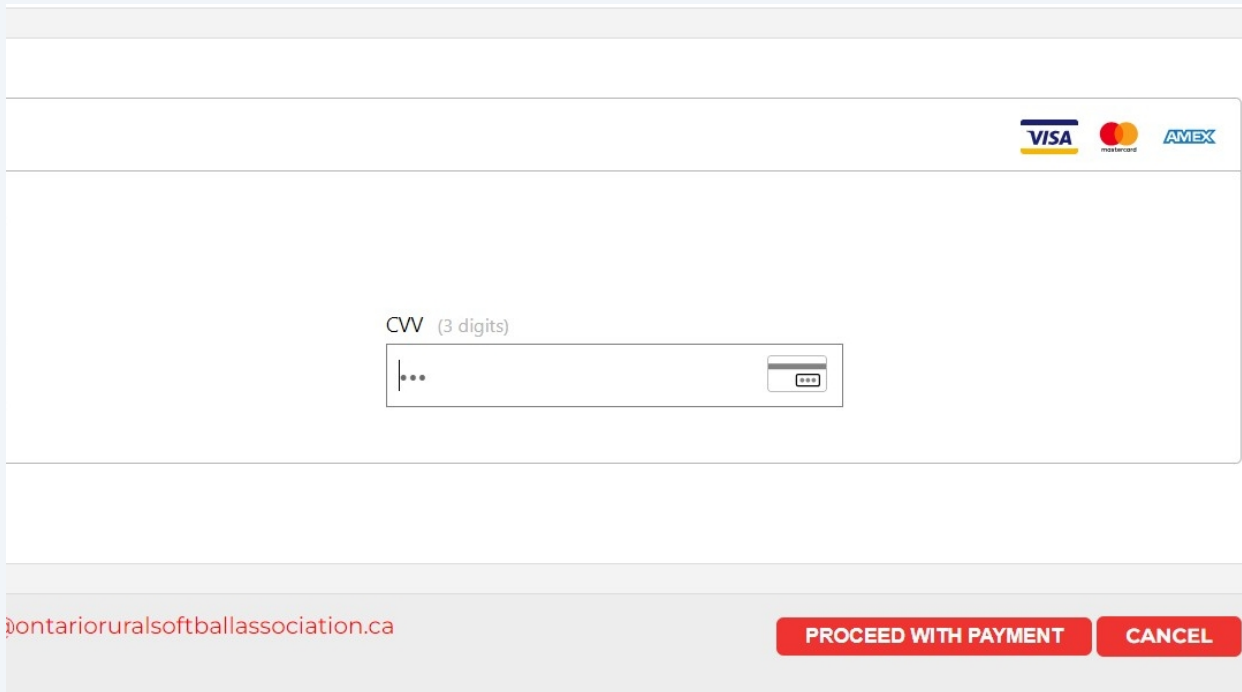
The screenshot shows the top navigation bar of the Ontario Rural Softball Association website. The logo is on the left, and the navigation links are: HOME, MY ACCOUNT (with a dropdown arrow), EVENT REGISTRATION (with a dropdown arrow), and ONLINE STORE. Below the navigation is a section titled "PAYMENT". A dropdown menu for "Payment Type" is open, showing "Credit Card" selected. Below this is a "Pay with card" section with a card icon. The "Card Number" field contains masked characters ".....". The "Expiration Date (MM/YY)" field is empty. To the right of the expiration date is a "CW (3 digits)" field, also empty.

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Click the "Expiration Date" field.

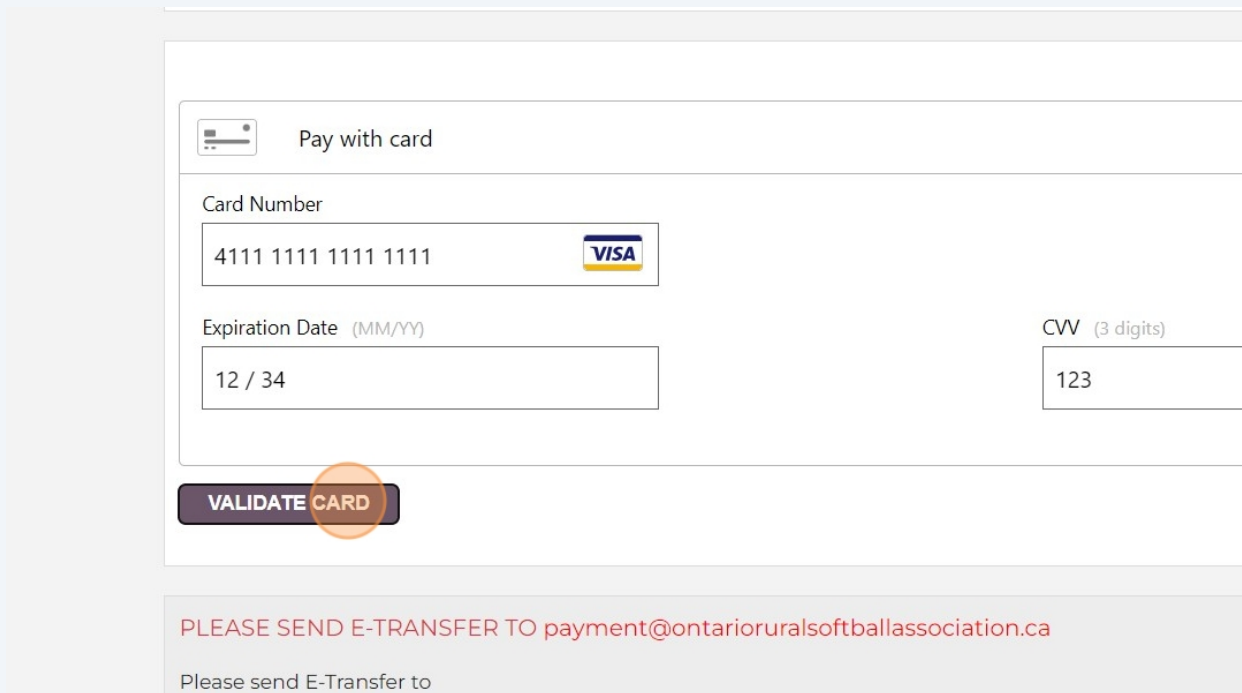
This screenshot shows the "Pay with card" section in more detail. The "Card Number" field now contains the number "4111 1111 1111 1111" and a VISA logo. The "Expiration Date (MM/YY)" field is highlighted with a red border and contains the text "MM/YY". To the right, the "CW (3 digits)" field contains three dots "...". Below the card information is a red button labeled "VALIDATE CARD". At the bottom of the page, there is a message: "PLEASE SEND E-TRANSFER TO payment@ontarioruralsoftballassociation.ca" and "Please send E-Transfer to".

39 Click the "CVV" field.



The screenshot shows a payment form with a light gray background. At the top right, there are logos for VISA, Mastercard, and AMEX. In the center, there is a label "CVV (3 digits)" above a text input field containing three dots. To the right of the input field is a small icon of a credit card. At the bottom left, the URL "ontarioruralsftballassociation.ca" is visible. At the bottom right, there are two red buttons: "PROCEED WITH PAYMENT" and "CANCEL".

40 Click "VALIDATE CARD"



The screenshot shows a payment form with a light gray background. At the top, there is a section titled "Pay with card" with a card icon. Below this, there are three input fields: "Card Number" with the value "4111 1111 1111 1111" and a VISA logo; "Expiration Date (MM/YY)" with the value "12 / 34"; and "CVV (3 digits)" with the value "123". At the bottom left, there is a dark gray button labeled "VALIDATE CARD" with an orange circle highlighting the text. At the bottom, there is a footer area with the text "PLEASE SEND E-TRANSFER TO payment@ontarioruralsftballassociation.ca" and "Please send E-Transfer to".

41 Click proceed with payment.

Choose another way to pay

sociation.ca

PROCEED WITH PAYMENT **CANCEL**

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42 Click Continue

coach (For coach123 head123)	\$15.00	1	\$0.00	\$15.00
			Sub Total	\$15.00
			Tax	\$0.00
			Grand Total	\$15.00
			Amount Paid	\$15.00

your records.

PRINT **CONTINUE**

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43 Now you are back to your dashboard.



[HOME](#)

[MY ACCOUNT](#) ▾

[MANAGE](#) ▾

[EVENT REGISTRATION](#) ▾

[ONLINE
STORE](#)

DASHBOARD

Welcome, coach123 head123!



Member Number: ORSA-9810176

ROLES

Role	Status	Association
Coach	Active	Alvinston